

Hill & Moor Parish Council

Clerk: Carole Hirst Address: 1a Church Walk, Stourport on Severn, Worcestershire. DY13 0AL
Email: clerk@hillandmoorpc.org.uk

Minutes of the Parish Council Meeting

Held at Lower Moor Village Hall

Thursday 4th September 2025 at 7pm

Present: Cllr. David Nuttall (Chair), Cllr. A Jeanes; Cllr. A Nuttall, Paul Jeanes,
Cllr. B Lomax, Cllr. Betteridge, Cllr. P. Stone.

Also present: (WDC)Cllr L. Tucke, Cllr. D Boatright (WCC) ; - 10 members of the public.

1. Apologies: None

Absent: None

2. Declarations of Interest:

The meeting was adjourned for Public Question Time

Notes can be found at the end of these minutes.

3. To consider approval of the minutes of the Ordinary Meeting of the Parish Council on 3rd July 2025:

It was agreed that the Ordinary Parish Council minutes of the Parish Council meeting of the 3rd July 2025 were a true and accurate record. Proposed by Cllr. D Nuttall and seconded by Cllr A Jeanes that the Minutes be approved. All in favour.

4. District Council report: Cllr. Liz Tucker

Planning

24/01501 The Springs – 17 caravans – Approved

25/00127 Blacksmiths Lane 4 bungalows – Pending – Tree officer says lack of space for bio-diversity.

23/01678 – Duffledown Farm traveller Site for 12 pitches plus 3 – pending

24/02607 and 24/02567 land adj. to Chestnut Close – various conditions fulfilled

24/02325 The Cottage, Church Lane- Garden Studio- Approved

22/02040 31 dwellings Off Evesham Rd – Steve Guy says 106 nearly sorted but track will not be included in the plan as Wychavon are demanding 25% value of their land as ransom strip to provide footpath into the village (public footpath route goes through Whitehaven).

PACT Still trying to arrange a date. I thought I had been told that our area had been put in with the Pershore Town Neighbourhood Team. Now told that we have been put in with the Pershore Rural Team where the PC is Alex Prentice. Advice to approach Duncan Eades, Sergeant under Inspector Dave Wise. Evesham will message him. His contact details are not given online.

Local Government Reorganisation: Wychavon voted unanimously last night to push for South Worcestershire and North Worcestershire solution with some shared services to be agreed. Reasons included council tax levels, service levels, strong preference of respondents to the public survey. A detailed request to government will be worked up to be voted on at a special council on the 19th of November.

County Council now offer an on-demand bus service for the Wychavon area- details on County website. The service is designed to connect people to key destinations and wider transport links- especially in areas with limited fixed route bus services.

It includes:-

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- coverage of rural and semi-rural communities where additional bus services are limited transport between designated bus stops with accessibility features for wheelchair users operating hours:
 - 7:00 AM to 7:00 PM Monday to Saturday supporting both commuter and leisure travel
 - Fleet of four vehicles offering app based pre bookable journeys
 - Telephone booking option available for those without access to the app
 - Affordable fares contactless payment and real time vehicle tracking via the app
 - Concessionary and veteran passes accepted (valid after 9:30 AM)
 - 15 KM distance cap (as the crow flies) to maintain a local focus and encourage sustainable travel.

SWDPR last hearing of the examination in public today we now have to wait for their report Wychavon has responded to the Inspector's view that the Throckmorton New Town allocation is not far enough advanced for this plan as disappointing. They consider that the site does meet the definition of developable and therefore would be capable of coming forward within the plan. The SWC will continue to work with landowners and interested parties to secure appropriate evidence for allocation within the next iteration of the SWDP.

Wychavon Residents survey will take place 12th of October to 9th of November. The survey will include the usual annual tracking questions covering how people feel about their local area and satisfaction with our services and the "What Matters most to you?" and "What Most Needs Improving"? Questions that we ask every two years. These were last included in 2023. We will also be running a much shorter "Your Say" survey with young people through schools and youth providers.

Weeds on curbs and payments have thrived through this hot summer and Wychavon set up a weed reporting form for public use.

5. County Councillor report: Cllr Boatright –

Local Government Re-organisation

Government continues to move the goalposts. 500,000 residents no longer a fixed position, costings have been called into question and deadlines are looming. Personally, I'm frustrated by the lack of information from the county council reports regarding finances. There are also questions around previous unitary creations and the lack of savings made. It is important to remember that any cost saving will not reduce council tax for households and in our area, it will increase.

County has a vote on whether to continue with a whole unitary county approach or support the North-South model next Thursday as Liberal Democrat group have forced a vote on the topic. The county has not voted on this issue once with the administration making decisions without the support of councillors. The five districts who produced the Mutual Ventures report have voted to follow a two unitary model and are now preparing to produce a fully detailed report on how to further this for the November submission to the government.

Regarding the regional mayor, the potential regions on the table include the counties of Herefordshire, Shropshire, Warwickshire and Gloucestershire. The West Midlands Regional Authority have made it clear they are not interested in expanding so any suggestions of being absorbed by Birmingham is pure inaccurate rumour.

Highways

In conversation with Barry Barnes about suggestion of lamppost being used for a defibrillator. Currently unsure given the electrical systems the lights are on. Work in progress.
Speeding on Salters Lane. Happy to pay for any roundels we are allowed to put on the road. Being explored by Barry. Bit of a difficult one as there is really not much interest in roads like this from the police. Highways cannot adjust the design of the road so it really comes down to policing. I met with the owners of the caravan park over the summer and they have placed signs and reported to owners to respect the village when driving through. The farm vehicles are huge so really doing 20mph makes them feel aggressive in that confined space. Really do need to find a way to get the police more engaged on this one.

On Demand Service

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Wychavon now has the new on demand bus service. General response from residents has been positive (especially as it has been free!). Those with a bus pass can use it for free after 9.30am and there is a free use for veterans.

Consultations

There is currently a public rights of way consultation and it is worth contributing (26th October):
Rights of Way Improvement Plan (RoWIP) engagement exercise | Worcestershire County Council

I have asked a question to council next week about the 6000 outstanding reports of issues on county rights of way as it is now having a significant impact on people's ability to access the countryside.

There is also the cycling and active travel consultation (deadline 31st October):

South Worcestershire local cycling and walking infrastructure plans (LCWIPs) | Worcestershire County Council

It looks pretty weak and lacks any attempt to integrate Pershore into the villages. The route to Pinvin is also dangerous (Terrace Road) so worth weighing in to suggest integrating the towns with the villages.

6. Parish Councillor reports

Halloween – last 4 years has been organized by Cllr. A Nuttall. This year to be staged at the village hall and would be covered by the village hall insurance.

7. Progress reports

- (a) Playing Fields and Mowing – Football Posts have become damaged. Cllr. P Jeanes to ask football club if they will be able to repair
- (b) Play Area – Play area looking worn and needs some treatment.
- (c) Footpaths – Bridge Street/Blacksmiths Lane, grass growing through into the gardens
- (d) Village Hall- EGM November. Village Hall will still do football teas to raise money for the village hall. Pavement outside the village hall needs weed control. Cllr. P Jeanes to report to WCC Report It.
- (e) Flooding- Nothing to report.
- (f) Landfill site – Meeting has taken place.
- (g) Lengthsman – All to plan – invoicing being submitted on time.
- (h) SWDP- covered on the agenda
- (i) Newsletter items- digital newsletter. Halloween, Defibrillator training, Fireworks ? Throckmorton, 100 Club, Village Survey (Cllr. Lomax to create a survey).
- (j) PACT- hopefully meeting organized.
- (k) Urgent Decisions Group- Nothing to report
- (l) Explore a bi-annual survey and maintenance of trees

8 Planning

a) New planning applications:

Application Number	Address concerned	Description of works	DEADLINE	

b) To receive Decision Notices:

Application Number	Address concerned	Description of works	Hill & Moor PC response	Wychavon Decision

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W/25/00966/FUL	Holly House, Manor Road, Lower Moor	Vary Condition 2 (approved plans) of planning permission W/23/00407/FUL (Erection of 3 bed house at the bottom of the garden at Holly House)	APPROVED
W/24/01501/FUL	The Springs, Salters Lane, Lower Moor, Fladbury	Proposed siting of 17 additional caravans to function as holiday lodges within the existing confines of The Springs Holiday Park, together with landscaping and BNG areas	APPROVED

c) To note or discuss Planning Correspondence, Information, and Issues:

Application Number	Address concerned	Description of works	Outcome
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9 Finance:

A To report on the financial situation of the Parish Council and to approve invoices for payment. To approve all payments not previously approved up to 4th September 2025 Cllr. D Nuttall Proposed and Cllr. A Jeanes Seconded that the invoices be approved. All in favour.

Payments for approval 4th Sep 2025			
01/07/2025	E-ON	Playing field power	£ 22.38
03/07/2025	C Hirst	Clerk Expenses to 3/7/25	65.60
30/05/2025	Smart Cut	FERTILISE PITCH VERTI DRAIN TO PITCH WEEDSPRAY	1,950.00
16/07/2025	Wychavon Parish Games Association	Wychavon Parish Games	80.00
16/07/2025	Smart Cut	Grass Cutting	224.02
17/07/2025	C Hirst	July pay	524.20
04/08/2025	HMRC	July tax and employer nic	131.00
21/07/2025	Tim Hodges	Handyman	202.50
21/07/2025	Tim Hodges	Lengthsman June	203.00
05/08/2025	E-ON	Playing field power	20.22
07/08/2025	Tim Hodges	Handyman July	240.00
07/08/2025	Tim Hodges	Lengthsman July	210.00
14/08/2025	C Hirst	Aug Pay plus nalc rise and backpay	608.00
14/08/2025	HMRC	Aug TAX and exp. NIC	203.68
25/08/2025	C Hirst	Clerk expenses to Sept 3rd 25	65.60
21/07/2025	ICO	Annual GDPR fees	47.00

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20/08/2025	SMART CUT	Running Track spray	120.00
23/08/2025	Smart Cut	Grass Cutting inv 26293	224.02
29/08/2025	NPOWER	Streetlight feb in13834582	212.48
29/08/2025	NPOWER	streetlights march in13834620	189.40
29/08/2025	NPOWER	Streetlighting April in13834663	144.71
29/08/2025	NPOWER	Streetlighting May in13834731	124.36
29/08/2025	NPOWER	Streetlighting June IN13834774	105.71
29/08/2025	NPOWER	Streetlighting July IN13834819	114.46
01/09/2025	NPOWER	Playing Fields August-Power	21.15
27/08/2025	BWP Creative Ltd	Website hosting plus one year domain	262.80
TOTAL			6,316.29

Receipts	Detail	£
WCC	Lengthsman	129.50
WCC	Lengthsman	203.00
TOTAL		332.50

B To note the Budget Monitoring Report to 18th August 25. Noted. Report tabled as Appendix 2

C To note the Bank Reconciliation to 18th August 25. Noted. Tabled as Appendix 3

D To consider Defibrillator for Upper Moor. Discussions have been taking place with Wyre Piddle Parish Council regarding the possibility and feasibility of having a defibrillator sited in Upper Moor. A site meeting has taken place and it was felt that the only option would be to site one on a HM lamppost so that power can be available to supply the defibrillator. The suggestion is that the cost of the defibrillator and installation etc be made up of a grant from Cllr. Boatright's Divisional Fund with the balance coming from between Wyre Piddle PC and Hill and Moor PC.

E To Consider the Football Agreement – Crowle 2025/6. The fee paid for 2024/25 was £650. Cllr. P Jeanes to set up a meeting with Crowle Football Club to discuss raising the fee and report back.

F To note that the Annual NALC pay awards for 2025/26, backdated to April 1st 2025 have been agreed nationally. SCP 26 has increased from £18.72 to £19.32 per hour. Noted.

G To note that the Clerk received a query from PKF that on Section 2 of the Annual Return (Annual Accounting Statement) Box 9 (value of assets) did not include the £249 lawn mower

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purchased in August 2024. The Clerk rectified this and Section 2 was amended and previous total crossed through and the Clerk and Chair initialed the change. Re-issued the Asset Register and Section 2 – Accounting Statement for 2024/25 on the website and sent to PKF as a response. Noted.

10. To discuss Defibrillator for Upper Moor. The streetlight suggested for installation is owned by the Parish Council. Cllr. P Jeanes agreed to obtain quotes.

11. To discuss speed signs for Salters Lane – Cllr. Boatright agreed to organize and pay for roundels to be installed.

12. To agree CCTV Policy. Deferred to November meeting.

13. To consider Draft Village Green Hire Policy. Cllr. David Nuttall circulated in advance of the meeting, a draft Village Green Hire Policy and Village Green License for discussion at the meeting. Councillors to go through the policies in detail before the next meeting to look to approve at November meeting.

14. Correspondence for Information

All correspondence received has been circulated and noted.

15. Summary of Councilors agreed actions:

Cllr. P Jeanes to get defibrillator Quotes,
Collect items for a newsletter,
tree survey quotes,
speak to Crowle Football club re 2025/26 hire agreement.

15. Date of next Ordinary Parish Council meeting. Thursday 6th November 2025 at 7pm

The meeting closed at 8.36pm.

Public Questions – Appendix 1

The Church Group has asked about forming a 100 Club with funds raised to go to the Church and the Village Hall. The Chair thought this to be a great idea and said that when the next Newsletter was being put together the Parish Council would include publicity.

A Parishioner spoke about the Orchard and the gate being left open. The land is being managed by the Allotment Association, and the Parishioner was advised to make contact with the Allotment Association.

A parishioner asked how many parishioners were trained to use the Defibrillator. Cllr. P. Jeanes reported that a training session was planned over a year ago but no-one came forward to attend.

Planning update -The applicant for planning application W22/ 02040/ OUT – 31 dwellings, Evesham Rd, Lower Moor – Section 106 hopefully will be signed by the end of September.

APPENDIX 2 BUDGET MONITORING REPORT

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	BUDGET 2025_26	Spend/income to date	% to date
INCOME			
Grass Cutting	£ 1,050.00	0.00	0.00%
Playing Field Hire	£ 650.00	0.00	0.00%
Grants & Donations includes VE grants of "50 from WDC	£ 885.00	443.00	50.06%
Events	£ -	0.00	-
Other Income	£ -	0.00	-
Precept	£17,600.00	9,907.00	56.29%
Bank Interest	£ 130.00	70.73	54.41%
Lengthsman Reimbursements	£ 2,456.00	1,022.00	41.61%
Section 106 playing field improvements	£ -	0.00	-
VAT on income		0.00	
TOTAL	£22,771.00	£ 11,442.73	50.25%
EXPENDITURE, excluding VAT			-
Staff Costs			
CLERK SALARY REVIEWED July 2024	£ 7,800.00	3,539.67	45.38%
Admin & Clerk Expenses	£ 1,000.00	265.05	26.51%
Newsletter	£ 250.00	0.00	0.00%
CALC/NALC Subs	£ 470.00	476.91	101.47%
Training	£ 300.00	0.00	0.00%
Regulatory	£ 1,000.00	948.24	94.82%
Grants & Donations - VE Day celebration grant from WDC	£ -	0.00	-
Purchase Asset	£ 500.00	0.00	0.00%
Asset Maintenance	£ 1,000.00	3.78	0.38%
Grass Cutting	£ 1,307.00	933.40	71.42%
Open Spaces Maintenance	£ 750.00	300.11	40.01%
Street Light Power	£ 1,800.00	848.69	47.15%
Streetlight repairs	£ 1,275.00	0.00	0.00%
Lengthsman Costs	£ 2,455.80	1,022.00	41.62%
Handyman	£ 1,650.00	637.50	38.64%
Village Hall - Added on grant for VE day from WDC £250	£ 550.00	450.00	81.82%
Playing Field	£ 2,000.00	289.88	14.49%
Events	£ -	0.00	-
Other Expenditure	£ 300.00	314.00	104.67%
CiL funding	£ 717.94	0.00	0.00%
Section 106 playing field improvements	£ 4,821.60	2,710.80	56.22%
SWDP - Throckmorton Campaign	£ 400.00	0.00	0.00%
VAT on expenditure		1,044.64	-
TOTAL	£ 30,347	13,785	45.42%

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HILL AND MOOR P.C. BANK RECONCILIATION at					
18/8/25					
Current Account	£	17,193.03	Treasurers account	£	16,595.27
Deposit Account		20,890.07			
Closing Cash balance at 31/03/25		38,083.10	Business Bank Instant		20,960.80
			EON		-20.22
			WCC Lengthsman July		210.00
Add Receipts 2025/6	£	11,862.73			
less Payments 20225/26		(12,199.98)	Bank Balance		37,745.85
Closing Balance at 18/8/25		37,745.85			
			Reconciled		-
Current account - Lloyds - A/c 01865441					
Balance as at				16,595.27	
Savings account - Lloyds - A/c 07578509					
Balance as at				20,960.80	
TRANSACTIONS NOT YET GONE THRU THE BANK				189.78	
Total cash assets				37,745.85	
Ringfenced					
Flood alleviation				10,000.00	
CIL				717.94	
Section 106 for playing fields	Playing fields improvements			2,210.80	
Total Ringfenced				12,928.74	
Earmarked Reserves					
Asset Maintenance / Replacement /Disposal				996.22	
Purchase Asset				0.00	
Throckmorton fighting fund				400.00	
Total Earmarked Reserves				1,396.22	
General Reserve					
(Total cash assets less Ringfenced funds and Earmarked Reserves)				23,420.89	

Bank Reconciliation APPENDIX 3 above