

Hill & Moor Parish Council

Clerk: Carole Hirst Address: 1a Church Walk, Stourport on Severn, Worcestershire. DY13 0AL
Email: clerk@hillandmoorpc.org.uk

Minutes of the Parish Council Meeting

Held at Lower Moor Village Hall

Thursday 11th July 2024 at 7pm

Present: Cllr. T Betteridge (Chair), Cllr. D. Nuttall, Cllr. A Nuttall, Cllr. P. Stone.

Also present: (WDC)Cllr L. Tucker; Cllr D. Boatright (WCC); 4 members of the public.

1. Apologies: Cllr. Paul Jeanes, Cllr. A Jeanes.

Absent: N/A

2. Declarations of Interest: None

The meeting was adjourned for Public Question Time

Notes can be found at the end of these minutes.

3. Consultation on Lower Moor Church – Report on meeting held on 10th June 24

- Approximately 25 residents attended the open meeting of which several were from outside the parish of Hill & Moor
- Sarah outlined the questions being posed about the future of St Thomas Church in Lower Moor.
- Is there an appetite for a “church’ in Lower Moor?
- If there is then should it still be in the existing building in Church Lane?
- If there is then how will it funded as the basic upkeep of the fabric of the building is nearly £2k pa before any funding needed towards holding services.

Discussion time in separate small groups took place and then took their comments to the whole group for further discussion.

Several parishioners felt strongly that it was important to keep the existing building open and with that in mind a group of interested people put their names forward to form a small working group to take the next step. They would in turn report back to Sarah with their findings and results.

4. To consider the approval of the minutes of the AGM Meeting of the Parish Council on the 9th May 2024: It was agreed that the AGM minutes of the Parish Council meeting of the 9th May 2024 were a true and accurate record. Proposed by Cllr A Nuttall and seconded by Cllr D Nuttall that the Minutes be approved. All in favour.

5. District Councillors report:

SWDPR: The latest posting on the SWDPR Inspectors website South Worcestershire Development Plan Review | Local Plan Examination Services (localplanservices.co.uk) was on 2nd July 2024 - EXAM 9 - Letter to Inspectors from LPAs re Evidence Base Progress and EXAM 10 - Retail and Town Centres Study 2024 (updates EXAM 4).

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In the meantime, it has been announced in the newspapers that the new government has named Worcester Parkway as one of the new towns it will be working with.

23/01678 Duffledown Farm 12 residential traveller plots and 3 transit: This large application will go to committee but not in August. Possibly September or later.

At yesterday's Wychavon Executive meeting they agreed the requested 106 monies for the upgrade of the football pitch and perimeter track

The previous Leader at Wychavon has been elected as Conservative MP for Bromsgrove.

6. County Councillor's report: Cllr Boatright –

Since the election and the change of direction for WDC at present it is still under re-organisation. WCC Highways is keeping up.

Cllr. Boatright remains optimistic about Throckmorton at this point.

Liz Etheridge at Wychavon is the person to talk to about the Ragwort by the woods at Haigh Villas.

3 tier down to 2 tier system September 2027 is not looking very optimistic. It will be more likely to be 4 to 5 years.

Cllr. Betteridge chased up the VAS Sign and the VAS pole outstanding. Cllr. Boatright agreed to speak to WCC Highways about this.

7. Parish Councillors reports

- Diana's Day on the field – A thankyou was received and confirmation that £1700 was raised for this charity. A provisional day has been requested in June 2025.
- Cllr. A Nuttall - The PC need the CCTV to Comply with article 5 GDPR. A link will be circulated as to what needs to be done. We need to identify data handlers for the ICO and register for GDPR. Clerk agreed to pursue ICO for GDPR registration.
- Cllr. D. Nuttall – Report on Categorisation

Categorisation depends on scores for both local facilities/amenities and local transport. Its difficult to work out how the facilities score and the transport score combine together to reach a categorisation.

The categorisation spreadsheet provided recently by Wychavon is broadly accurate on facilities etc but is silent about transport. The transport document is separate. Query about local buses and how to know if that remains accurate - perhaps someone can have a look at that, or send me a summary of local bus availability, and I can complete the letter.

On the transport spreadsheet, there is reference to categories of journey - those categories are as follows:

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- A. Journey to work
- B. Food shopping
- C. Doctor's appointment
- D. Hospital appointment
- E. Social event (day)
- F. Sport / recreation (day)
- G. Journey to school / college / higher education

8. Progress reports

- (a) Playing Fields – we believe the Section 106 application has been approved but not received anything formally in writing.
The play area annual inspection has been undertaken by Wicksteed and report now received for action.
- (b) Flood Drainage – no issues at present.
- (c) Footpaths – nothing to report
- (d) Village Hall- Cllr. Stone. The fete is this Saturday and starts at 12. Grant received from Cllr. Boatright towards the fete.

Fundraising is keeping abreast of costs.

Chestnut Pub would like to liaise with the Village Hall on joint ventures.
- (e) Flooding – Nothing to report.
- (f) Landfill site – a meeting is being held next week.
- (g) Lengthsman – New Lengthsman now appointed that needs to be trained. He is being trained on the 16th August .
- (h) Newsletter – nothing to report
- (i) SWDP – Covered in the District Councillor report.
- (j) Urgent Decisions Group – Tim Hodges has been unable to get the small mower started that has been in the container. Cllr. Jeanes believes we should consider purchasing a small mower for mowing not only the play area but also around the electric cabinet where the slope is quite difficult. Cllr. Betteridge Proposed and Cllr. A Nuttall Seconded that a budget be approved of £250 for a new mower. All in favour.

9 Planning

a) New planning applications:

Application Number	Address concerned	Description of works	DEADLINE	
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b) To receive Decision Notices:

Application Number	Address concerned	Description of works	Hill & Moor PC response	Wychavon Decision
W/24/00654/PIP	Land At (Os 9775 4746)Evesham Road, Upper Moor	Permission in Principle for the construction of up to 9 no. dwellings		REFUSED
24/000003/CM	Lower Moor Sewage Treatment Works, Bridge Street, Lower Moor, Worcestershire	Proposed installation of a motor control centre (MCC) kiosk		APPROVED
24/000006/CM	Former Valecrest Site, Evesham Road, Fladbury, Worcestershire, WR10 2QR	The carrying out of development pursuant to planning permission reference number: 20/000043/CM, dated 26 October 2021 without complying with conditions 3, 12, 16, 17 and 32 of that permission, so as to enable amendments to the proposed acoustic fencing and landscape bunding.		APPROVED

c) To note or discuss Planning Correspondence, Information, and Issues:

Application Number	Address concerned	Description of works	Hill & Moor PC response	Wychavon Decision
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10. Finance:

A To report on the financial situation of the Parish Council and to approve invoices for payment. To approve all payments not previously approved up to 11th July 2024 Cllr. Stone Proposed and Cllr. A. Nuttall Seconded that all payments be approved. All in favour.

PAYMENTS at 11th July

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Payments for approval			
Inv. Date	Payee	Detail	£ inc VAT
12/05/2024	Strange Garden Services	Lengthsman	122.80

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12/05/2024	Strange Garden Services	Handy Man	221.00
13/05/2024	P Jeanes	Fuel for Mower	49.52
13/05/2024	Smart Cut	Grass Cutting	224.02
13/05/2024	WDC	Street sign Haigh Villas	184.86
14/05/2024	EON	Playing field	23.12
15/05/2024	P Jeanes	re-imburse for newsletter printing	93.34
16/05/2024	C Hirst	Clerk Sal Apr	494.00
16/05/2024	HMRC	Clerk Tax April	123.40
22/05/2024	ZURICH INSURANCE	Insurance 2024/25	748.58
31/05/2024	Lower Moor village Hall	hall hire 2024/5	96.00
03/06/2024	EON	Playing field May	20.75
05/06/2024	NPOWER	STREETLIGHTS May	158.26
06/06/2024	P Jeanes	Fuel for mower reimburse	54.38
07/06/2024	P Jeanes	Fuel for mower reimburse	50.63
10/06/2024	BWP Creative Ltd	Website upgrade to include village hall and transfer village hall domain over	219.60
12/06/2024	Hill & Moor PC	Remaining S106 funds for hall improvements	731.00
01/07/2024	WDC	Empty & cleanse 3 dog/ litterbins	338.62
14/06/2024	C Hirst	Clerk Pay June	493.80
14/06/2024	HMRC	Clerk Tax June	123.60
14/06/2024	Smart Cut	Grass Cutting	224.02
22/06/2024	P Jeanes	out of pocket expenses for Defib battery and pads and fuel	305.41
01/07/2024	EON	Playing field June	21.56
27/06/2024	P Jeanes	Fuel for mower reimburse	54.32
03/07/2024	NPOWER	Streetlighting	139.65
07/07/2024	C Hirst	Clerk Expenses x 2 months to July meeting	64.60
09/07/2024	Wicksteed	Annual Playground Inspection	158.40
08/07/2024	P Jeanes	Fuel for mower	25.02
TOTAL			5,564.26

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Receipts	Detail	£
WCC	Lengthsman April	122.80
WCC	GM 2024/25	968.93
TOTAL		1,091.73

B To consider the Budget Monitoring Report to 2nd July 24. Noted.

C To note the Bank Reconciliation to 2nd July 2024. Noted.

D To agree the annual charge for Crowle Football Club for use of the playing fields for 2024/25. Cllr. Betteridge proposed that the annual fee be increased to £650 for 2024/25 season. Seconded by Cllr. A Nuttall. All in favour. Cllr. Betteridge to contact Crowle Football Club to inform them.

E To consider the Annual Pay increase for the Clerk.

Currently the clerk is on SCP 25 £17.64 per hour. The Clerk's salary is currently £7408.80 on SCP 25 based on 35 hours per month. Proposed increase to SCP 26 would be to £7602.00 showing a pay award of £193.20

Cllr. Betteridge Proposed an increment increase to £18.10 to SCP 26 backdated to April 1st 2024. Seconded by Cllr. A. Heath. All in favour.

11. Correspondence for Information

All correspondence received has been circulated.

12 Summary of Councillors agreed actions: to be agreed.

1. Respond to resident regarding Haig Villas Ragwort issue – Tony
2. Investigate and progress CCTV policy – Annabel/David
3. Pursue ICO registration – Carole
4. Renew Crowle FC hire agreement – Tony
5. Progress purchase of small mower – Paul/Tony
6. Review Village categorisation with Liz Tucker and complete survey - David

13 Date of next Ordinary Parish Council meeting and items for next agenda: Thursday 3rd October 2024.

The meeting closed at 8.13 pm.

Public Questions

The applicant for planning application W22/ 02040/ OUT – 31 dwellings, Evesham Rd, Lower Moor reported that WDC are currently negotiating the Section 106 Agreement.

Chestnut Close - land overgrown and fences falling over. The fence is not causing issues with the footpath and so the Chair commented that it would be difficult to do anything about the fence.